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10 December 1952

MEMORANDUM FOR: Executive Assistant to the Director

SUBJECT : Air Raid Drill

1. A Government-wide air raid drill and command post exercise for the Washington Metropolitan area will be held on Friday, 12 December 1952, at 2 p.m. Air raid alarms will be sounded at 2 p.m. and the all clear given at 2:15 p.m.

2. The CIA is organized and prepared for participation in this drill.

3. The attached memorandum, Tab I, indicates the plan for the Administration Building. All occupants of this building have received a copy of the plan.

4. As both the City and Agency telephone systems will handle only emergency calls during this period, three lines will be open in the Administration Building: one to the Office of the Director, one to the Control Room (Room 11), and one to the building guard's desk.

5. A Communications Officer will be stationed in Room 2 for practice operation of the equipment in that room that is operable at this time.

[Redacted]  
Special Assistant to  
Deputy Director  
(Administration)

25X1A

1 Attachment  
Tab I

Distribution:

- ✓ 1 - DD/A
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[Redacted]  
Security Information